

Cass Career Center Driving/Riding Permit

CCC OFFICE SECTION

Temporary Permit _____ \$20.00 Fee Paid _____
Permanent Permit _____ Cash _____ Check # _____
Insurance _____ Driver License# _____
Permit # _____ Parking Space # _____

STUDENT SECTION: Please fill out completely and PRINT LEGIBLY

Student Full Name _____ Date _____

Home School _____ CCC Program _____ AM or PM

Date(s) for approval to drive or ride: _____ License Plate # _____

Color of Vehicle _____ Year/Make/Model of Vehicle _____

Purpose for request _____

CHECK THE APPROPRIATE BOX BELOW AND COMPLETE ANY ADDITIONAL LINES

OPTION #1: Driving alone

I am requesting permission to drive alone to Cass Career Center. I understand that the vehicle is to be driven to school for the purposes stated and that **no one will be permitted to ride to or from school with me.**

OPTION #2: Driving with a passenger:

I am requesting permission to drive to Cass Career Center and have a rider(s). **All riders must also have a signed permission form on file*

Name of passengers(s) _____

OPTION #3: Riding - I am requesting permission to ride with _____

REQUIRED SIGNATURES (please sign and date)

Parent/Guardian (Please read back of form)

CCC Instructor

Student (Please read back of form)

CCC Assistant Director

Home School Principal

DRIVING A VEHICLE ON CAMPUS IS A PRIVILEGE THAT REQUIRES ADHERENCE TO THE RULES LISTED BELOW.

Please initial in each provided box, indicating that you have read the following statements.

HARRISONVILLE and SENDING SCHOOLS DRIVERS

- Students must obtain permanent or temporary driving/riding permits **in advance** from the Cass Career Center front office to drive/ride for any reason. **A \$20 fee will be charged for permanent parking/driving** permits at Cass Career Center. There is no charge for a temporary permit. **Permits must be on file in the front office before a student may drive to school.** Documentation of valid driver's license and proof of insurance must be presented. Failure to obtain a permit will result in a disciplinary referral.
 - Vehicles parked improperly in the parking area may be towed away at the owner's expense.
 - Hang-tags must be displayed when a car is parked in the Cass Career Center parking lot. Students "sharing" hang tags will receive discipline referrals, and/or driving permits will be pulled permanently.
 - Students driving unsafely, driving without permission, not obeying traffic signs, driving between buildings, or transporting riders will receive a discipline referral. Possible disciplinary action for driving violations are as follows:
1st violation - Conference/Warning
2nd violation - 30 minute detention
3rd violation - 1 hour detention
4th violation - ISS
5th violation - Revoke driving privileges
- NOTE:** Depending on the level of the offense, CCC Administration reserves the right to assign any of the above-mentioned consequences in any sequence if deemed necessary.
- Vehicles in the parking lot will be subject to all school rules regarding alcohol, drugs, weapons, or any illegal contraband.

HARRISONVILLE DRIVERS

- Harrisonville High School students must walk to and from Harrisonville High School and Cass Career Center.
- Any HHS student riding/driving between buildings will be assigned school detentions or another discipline, according to school policies, including loss of parking privileges at Harrisonville High School. In extreme cases, the High School Principal, Assistant Principal, Cass Career Center Director or Assistant Director may grant permission to drive between buildings for a specific period.

SENDING SCHOOL DRIVERS

- Permission for sending school students to drive will be granted on a case-by-case basis and **must be approved by the sending school prior to driving.**
- Student drivers with approved riders to CCC must not return to school with any riders when a bus is provided.
- Students driving more than 10 days in a semester will be required to purchase a permanent parking pass. Students in violation of this driving policy will lose their driving privileges and be sent back to their school.

BY SIGNNG BELOW, I AGREE THAT I HAVE READ, UNDERSTAND, AND ACCEPT THE RULES AND REGULATIONS REGARDING DRIVING AND PARKING ON SCHOOL GROUNDS, AND I UNDERSTAND THE CONSEQUENCES OF VIOLATING THE RULES AND REGULATIONS.

Student Signature

Date