

# Cass Career Center Driving/Riding Permit

Temporary Permit \_\_\_\_\_  
Permanent Permit \_\_\_\_\_  
Ins. \_\_\_\_\_ Dr. Lic. \_\_\_\_\_

\$20.00 Fee Paid \_\_\_\_\_  
Cash \_\_\_\_\_ Check # \_\_\_\_\_  
Permit # \_\_\_\_\_ Parking Space # \_\_\_\_\_

*Please fill out all sections completely. PLEASE PRINT LEGIBLY. If changes are made to this form please have your administrator initial the section(s).*

Student's Name \_\_\_\_\_ Date \_\_\_\_\_

Home School \_\_\_\_\_ CCC Program \_\_\_\_\_ AM or PM

Date(s) you wish to drive or ride: \_\_\_\_\_

Purpose for request \_\_\_\_\_

License Plate # \_\_\_\_\_ Color of Vehicle \_\_\_\_\_

Year/Make/Model of Vehicle \_\_\_\_\_

## PLEASE CHECK THE APPROPRIATE BOX AND COMPLETE SELECTION.

\_\_\_\_\_ Driving Alone

I am requesting permission to drive alone to Cass Career Center. I understand that the vehicle is to be driven to school for the purposes stated, and that **no one will be permitted to ride to or from school with me.**

\_\_\_\_\_ Driving with a Rider (*Riders must have signed permission form on file*)

I am requesting permission to drive to Cass Career Center and have rider(s). Please list name(s) of rider.

\_\_\_\_\_  
Name of rider(s)

\_\_\_\_\_ Riding

I am requesting permission to ride with \_\_\_\_\_

\_\_\_\_\_  
Signature – Parent (Please read back of form)

\_\_\_\_\_  
Signature – Instructor

\_\_\_\_\_  
Signature – Student (Please read back of form)

\_\_\_\_\_  
Signature – Director

\_\_\_\_\_  
Signature – Home School Principal

**Driving/Riding Permit Must be completed before the Director's approval will be given.**

### For Permanent Permits Only

Insurance Company \_\_\_\_\_

Driver's License # \_\_\_\_\_

**DRIVING A VEHICLE ON CAMPUS IS A PRIVILEGE THAT REQUIRES ADHERENCE TO THE RULES LISTED BELOW AND IN THE STUDENT HANDBOOK.**

**Please initial in each provided box, indicating that you have read the following statements.**

**HARRISONVILLE and SENDING SCHOOLS DRIVERS**

- Students must obtain permanent or temporary driving/riding permits **in advance** from the Cass Career Center front office to drive/ride for any reason. **A \$20 fee will be charged for permanent parking/driving permits** at Cass Career Center. There is no charge for a temporary permit. Permits must be on file in the front office before a student wishes to drive to school. Documentation of valid driver's license and proof of insurance must be presented. Failure to obtain a permit will result in disciplinary referral.
- Vehicles parked improperly in the parking area may be towed away at the owner's expense.
- Hangtags must be displayed when car is parked in Cass Career Center parking lot. Students "sharing" hangtags will receive discipline referrals, and/or driving permits will be pulled permanently.
- Students driving unsafely, not obeying traffic signs, driving between buildings, or transporting riders will receive a discipline referral and/or driving permits will be pulled permanently.
- Vehicles in the parking lot will be subject to all school rules regarding alcohol, drugs, weapons or any type of illegal contraband.

**HARRISONVILLE DRIVERS**

- Harrisonville High School students must walk to and from Harrisonville High School and Cass Career Center.
- Any HHS student riding/driving between buildings will be assigned school detentions or other discipline, according to school policies, including loss of parking privileges at Harrisonville High School. In extreme cases the High School Principal, Assistant Principal, Cass Career Center Director, or Assistant Director may grant permission to drive between buildings for specific period.

**SENDING SCHOOL DRIVERS**

- Permission for sending school students to drive will be granted on a case-by-case basis and **must be approved by the sending school prior to driving.**
- Students driving more than 10 days in a semester will be required to purchase a permanent parking pass. Students in violation of this driving policy will lose his/her driving privileges and be sent back to their sending school.

***I HAVE READ, UNDERSTAND, AND ACCEPT THE RULES AND REGULATIONS REGARDING DRIVING AND PARKING ON SCHOOL GROUNDS, AND I UNDERSTAND THE CONSEQUENCES OF VIOLATING THE RULES AND REGULATIONS.***

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date