

APPLICATION FOR PERMISSION TO BE ABSENT

NAME: _____ GRADE: _____

NOTE: This is an application for an absence. This absence may or may not be excused. If not excused, there will be no penalty for being gone. Please complete the information below and return this application to the Attendance Office **3 days** prior to the requested absence.

I wish to be absent from school on: _____

Reason for absence: _____

The signature of my teachers indicates that I have obtained assignments for these days.

HOUR	SUBJECT	SIGNATURE
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____

I will complete all assigned work and make up all tests as soon as possible.

Student's signature _____

Parent's signature _____

Permission granted _____